



Seedlings Policies

Enrollment - Space in the program is limited and is on a first come, first served basis. Registration forms must be turned into the nursery staff to reserve your space. Previous enrollment in this program does not guarantee a space for your child in future sessions. Only registered children may attend.

Drop off/Pick up - The program begins at 8:30 am and ends promptly at 11:30 am. However you may drop off and pick up at any time between those hours. A late fee of five dollars will be charged for every five minutes your child is present after 11:30 am. Excessive late pick-ups will result in loss of future program availability.

Cost/Payment - The *nonrefundable* program fee is \$195 per child. A 10% discount may apply for siblings based on each 10 week session payable on or before the first day of the session. There are three sessions per year. Summer session lengths may vary. Payments of cash or check (made out to St. John's) are accepted. Payments not received by the second day of the child's attendance will incur a \$10 late fee.

Drop-in Rate - You may drop off your child as needed, providing there is room in the program, for \$25 per session day with advanced notice and approval. There is no discount for siblings in the drop in program. All other policies apply.

Absences - You may bring in your child at any time during the program hours, however, due to staffing requirements and the nature of the program as described, program fees are not refundable if your child is absent for any reason or drop out of the program. If a child is brought in with flu like systems they will not be allowed to attend that day's program.

Holidays - This program does not meet on, nor does the fee include, any observances of national holidays or days that St. John's school students are not on campus. These days are posted in the nursery and on our website.

Belongings - Please bring ALL of your child's necessary supplies. These could include disposable diapers, bottles, extra clothing, pacifiers, security blankets, etc. All children in diapers will be changed at least once or as needed throughout the morning. Please do not allow your child to bring toys or candy from home. Also please label all personal belongings before leaving.

Snacks - Toddlers and preschoolers will be provided a nutritious midmorning snack. Please bring a labeled sippy cup for your child. Parents of infants should bring any necessary food and/or bottles and inform the staff of feeding times. Due to toddlers' tendencies to share food and to avoid allergic reactions we cannot serve individual snacks brought from home. Please keep in mind our facility is nut free.